

6th Annual Wheeling Vintage Raceboat Regatta
September 2, 3 and 4, 2011

Arts/Crafts and Non-Profit Organization Application

*The plans for the 6th Annual Wheeling Vintage Raceboat Regatta are underway and you are invited to bring your arts/crafts or non-profit booth for display/sales. Please read the following information carefully, and fill out and return **the application page (page 3)** to apply for booth space. Please retain the first two pages for your future reference.*

ARTS/CRAFTS & NON-PROFITS: Booth space will be available for displays by non-profit organizations such as colleges, service clubs, and arts & crafts vendors.

The 2011 fee for these types of booths will remain at just \$25 for any booth up to 10' X 10' in size!

SCHEDULE OF EVENTS (all events FREE and open to the public):

Friday September 2:

8:00 AM - 6:00 PM, registration of boats; pits open for visitors.

6:00 PM – 10:30 PM, FREE musical entertainment at Heritage Port.

Saturday September 3:

10:00 AM - 6:00 PM, Heats of vintage raceboats on the Ohio River; classic car exhibition; RC airplane exhibition during times when the river must be closed for barge traffic to come through; children's activities including Sea Quest Kids boat building workshops throughout the day.

6:00 PM – 10:30 PM, FREE usical entertainment at Heritage Port.

Sunday September 4:

10:00 AM - 6:00 PM, Heats of vintage raceboats on the Ohio River; classic car exhibition; RC airplane exhibition during times when the river must be closed for barge traffic to come through; children's activities including Sea Quest Kids boat building workshops throughout the day.

PAYMENT/CANCELLATION OF DISPLAY SPACE: All vendor fees must be paid in full with the application. Booth space may be cancelled without penalty by August 1, 2011. Booth space cancelled after August 1 will receive no refund. Any exhibitor failing to occupy booth space that has been reserved forfeits all fees.

OPERATING RESTRICTIONS: The Regatta Committee reserves the right to restrict displays, which, because of noise, methods of operation, materials, or for any other reason are deemed objectionable in the opinion of the Committee, and to prohibit or remove any displays which detract from the family nature of the Regatta in the opinion of the Committee. The serving, distribution or possession of alcoholic beverages in the Regatta area is strictly prohibited. Distribution of flyers, etc outside the marked area of the booth space is not permitted.

LIABILITY/INSURANCE: Every reasonable precaution will be taken by the Regatta Committee to protect property during installation, exhibition, and removal of booths. Neither the Regatta Committee, service contractors, any officers, staff members nor directors of same are responsible for the safety of property of exhibitors from theft or damage from fire, accident, vandalism, or any other cause. Small and especially valuable materials should be safely packed away by the exhibitor during hours when the exhibit is not manned. If the exhibitor feels he needs additional protection to cover hazards listed above or any other, he should bind his own insurance. All property of the exhibitor will remain under his custody and control in transit to and from and within the confines of the Regatta area.

Arts and crafters/non-profits are required to show proof of insurance described above in the amount of \$300,000 or greater. This amount is mandated by the insurance coverage which the American Power Boat

Association requires to hold an event and is not negotiable. In most instances, your homeowner's insurance is sufficient to fulfill this requirement. **Contracts will be returned unless proof of such insurance is submitted with the contract.** By execution of this agreement, exhibitor agrees to hold harmless the Regatta from any claims arising out of the physical operations and product related exposures of his booth.

SAFETY, FIRE AND HEALTH LAWS: Exhibitor shall assume all responsibility for compliance with local, city, state and federal safety, fire and health and other ordinances and laws regarding installation of and operation of equipment, displays and exhibit materials. Inspections will be performed by the Ohio County Health Dept.

SUBLETTING OF CONTRACTED SPACE: Exhibitor agrees not to assign, sublet, or apportion space or any part thereof allotted to him. No exhibitor will be permitted to display his products or services outside the confines of this assigned booth space in the Regatta area.

SET-UP AND TEAR-DOWN: Exhibitors may setup display booths beginning at 8:00 AM on Friday September 3. If you would like to open on Friday you are welcome but are not required to do so. All booths must be open for business no later than 8:00 AM on Saturday. Clearance of all displays and materials must be completed by 10:00 PM Sunday night. The Regatta Committee reserves the right, without liability whatsoever, to dismantle and dispose of any materials or property of any exhibitor who does not comply with completion of teardown by 10:00 PM, or to order such work to be done at the sole expense of the exhibitor.

--The 2010 Wheeling Vintage Raceboat Regatta had attendance of approximately 25,000 and attracted 45 race teams from across the Eastern United States. 2011 marks our 6th annual event and we are expecting even bigger crowds this year!

--Our low craft booth fee of \$25.00 insures that you will be profitable during Regatta weekend.

--There is no admission charge for any Regatta public event, which leaves attendees' money ready to be spent at YOUR booth!

*******PLEASE NOTE*******

ALL booth space will be determined on a first received, first assigned basis.

Please note on the application form if you have a preference in booth location.

All decisions of booth assignments are made by the Regatta committee and are FINAL.

6th Annual Wheeling Vintage Raceboat Regatta September 2-4, 2011 Wheeling Heritage Port
Arts/Crafts/Non-Profit Application Form

Business Name _____ Contact Person _____

Business Address _____

City _____ State _____ Zip _____ Email _____

Telephone: Business _____ Home _____ Cell _____

By signing this contract, exhibitor agrees to abide by these rules and regulations and the decisions of the Regatta Committee. All decisions on placement of booths are at the discretion of the Regatta Committee. All matters and questions not covered by this agreement, and interpretations of the agreement, are subject to the decision of the Regatta Committee. All amendments, additions, or interpretations that may be so made shall be as equally binding on all parties as the original agreement.

I, _____, agree to abide by the rules, regulations and all decisions of the Regatta Committee.
Please print name

_____ Date signed

Signature of exhibitor

- Please list items you will be selling in your booth.

- Do you need electricity for your booth?

- Please describe any preference you have on the location of your booth:

- Size of your booth (length and width; 10'x10' space is \$25.00, 10'x20' space is \$50.00):

****Copy of proof of insurance must be enclosed with this application for application to be considered.****

Any application submitted without proof of insurance will be returned to you and your requested booth space will not be held.

Please mail: 1) this application 2) proof of insurance 3) fee to:

**Wheeling Vintage Raceboat Regatta
1 Hawthorne Court
Wheeling, WV 26003**

Questions? Please call Debbie at 304-233-4738.

DATE APPLICATION RECD _____ FEE ENCL _____ INSURANCE ENCL _____